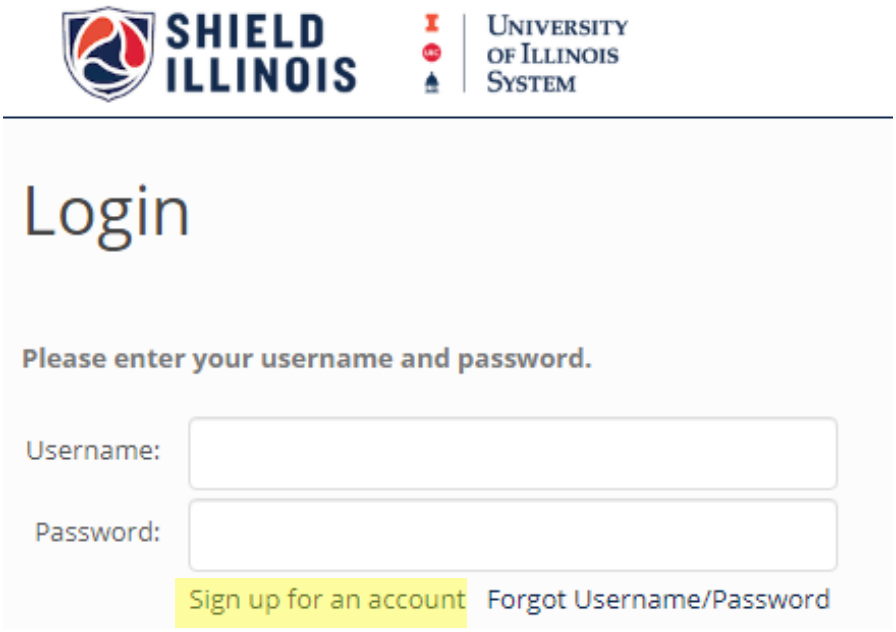
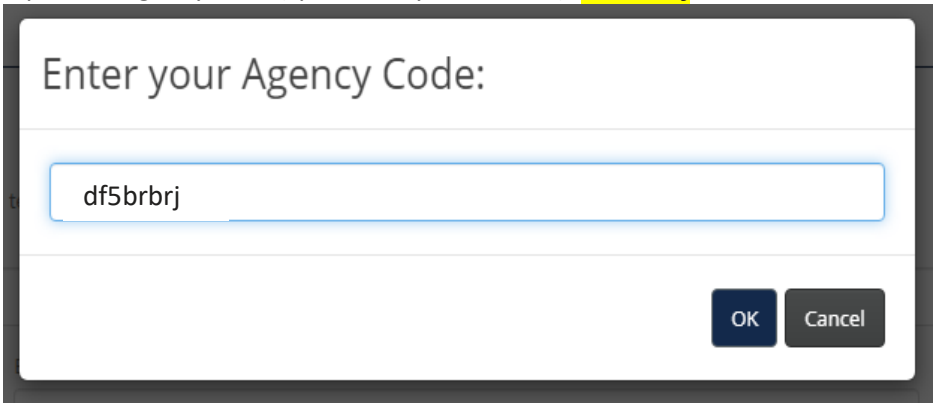
Registration

1. Follow link: https://shieldilportal.pointnclick.com/login_login.aspx
2. Select “Sign up for account”



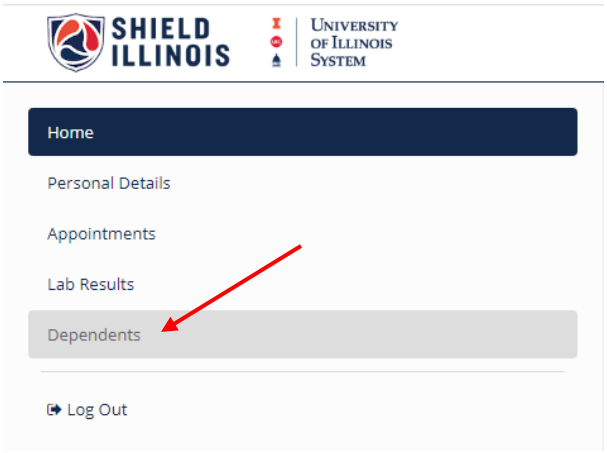
3. Input this agency code (specific to your district): **df5brbrj**



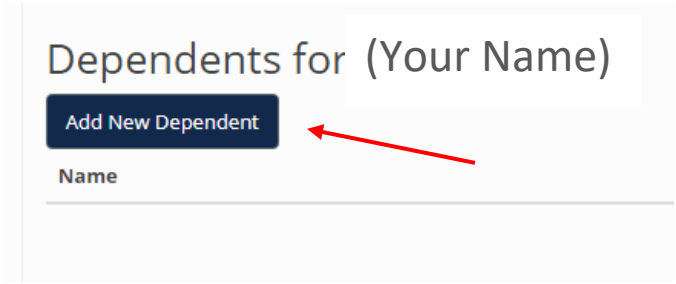
4. Fill out all the fields listed. After submitting your information, you will receive a confirmation code via text message. Enter the code on this site to complete the registration process.

Add Dependents

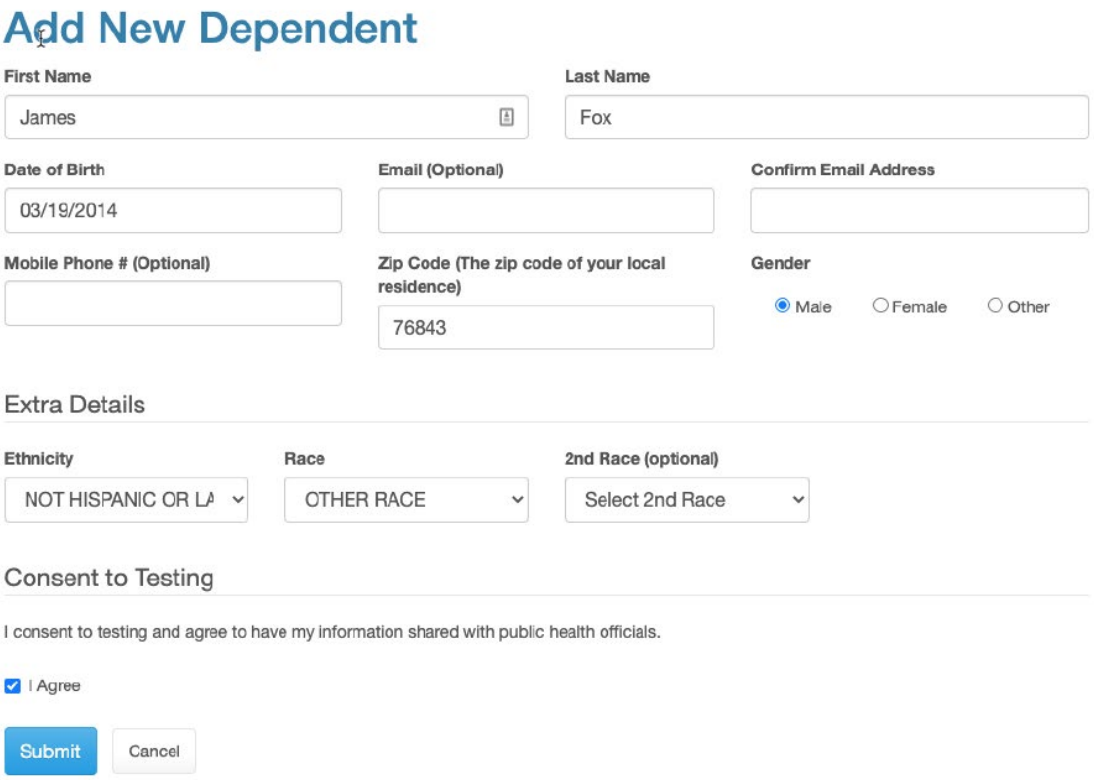
1. Choose **Dependents** from the menu option.



2. Click **Add New Dependent**



3. **Complete the required fields**: first name, last name, date of birth, zip code, race, ethnicity, and consent text. PLEASE NOTE: Email is required to connect you to your dependent. Please enter students school email address. Submit when complete.



4. Click the **“Launch”** option that corresponds to the appropriate dependent or in the menu options select **“Change Dependent”** and select the dependent. You now have access to book appointments (if configured) and view lab results for the dependent.

5. This is should now be your view. Here you can view your dependent’s lab results.

*** To add additional dependents

1. Click on ….
    a. Exit Dependent Mode
    b. Change Dependent
    c. Dependents
    d. Add New Dependent
2. Repeat instruction above at “Step 2” to add additional dependent(s).