


## Registration

1. Follow link: [https://shieldilportal.pointnclick.com/login\\_login.aspx](https://shieldilportal.pointnclick.com/login_login.aspx)
2. Select "Sign up for account"



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# Login

Please enter your username and password.

Username:

Password:

[Sign up for an account](#) [Forgot Username/Password](#)

3. Input this agency code (specific to your district): **df5brbrj**

Enter your Agency Code:

OK Cancel

4. Fill out all the fields listed. After submitting your information, you will receive a confirmation code via text message. Enter the code on this site to complete the registration process.

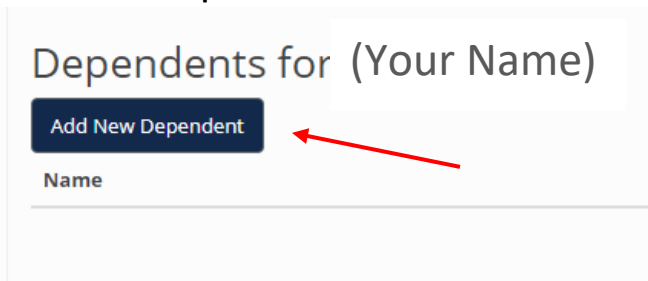
# Add Dependents

1. Choose **Dependents** from the menu option.



The screenshot shows the SHIELD ILLINOIS interface. At the top, there are logos for SHIELD ILLINOIS and the UNIVERSITY OF ILLINOIS SYSTEM. Below the logos is a vertical menu with the following options: Home, Personal Details, Appointments, Lab Results, Dependents, and Log Out. The 'Dependents' option is highlighted with a grey background, and a red arrow points to it from the right.

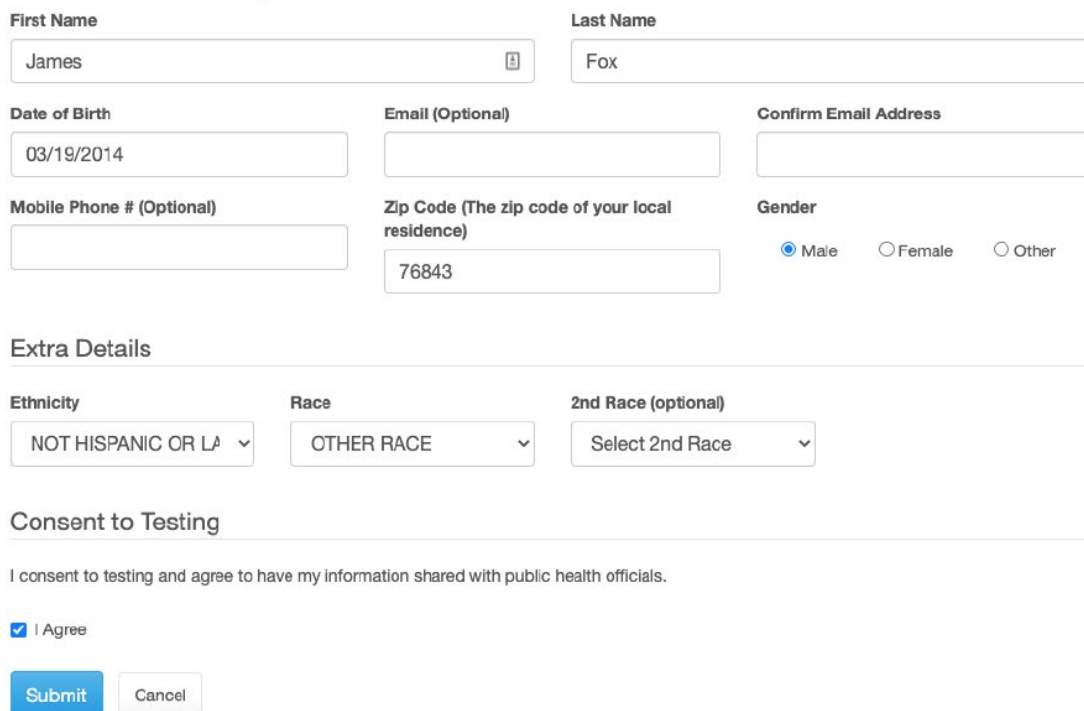
2. Click **Add New Dependent**



The screenshot shows the 'Dependents for (Your Name)' page. At the top, there is a heading 'Dependents for (Your Name)'. Below the heading is a dark blue button labeled 'Add New Dependent'. A red arrow points to this button from the right. Below the button is a label 'Name' followed by a horizontal line.

3. **Complete the required fields:** first name, last name, date of birth, zip code, race, ethnicity, and consent text. **PLEASE NOTE: Email is required to connect you to your dependent. Please enter students school email address.** Submit when complete.

## Add New Dependent



The screenshot shows the 'Add New Dependent' form. The form is divided into several sections. The first section contains 'First Name' (James), 'Last Name' (Fox), 'Date of Birth' (03/19/2014), 'Email (Optional)', 'Confirm Email Address', 'Mobile Phone # (Optional)', 'Zip Code (The zip code of your local residence)' (76843), and 'Gender' (Male, Female, Other). The second section is 'Extra Details' and contains 'Ethnicity' (NOT HISPANIC OR LA), 'Race' (OTHER RACE), and '2nd Race (optional)' (Select 2nd Race). The third section is 'Consent to Testing' and contains a checkbox labeled 'I Agree' and two buttons: 'Submit' and 'Cancel'.

- Click the **“Launch”** option that corresponds to the appropriate dependent or in the menu options select **“Change Dependent”** and select the dependent. You now have access to book appointments (if configured) and view lab results for the dependent.

Dependents for Jane Fox

[Add New Dependent](#)

Name	Date of Birth	
Fox, James	09/01/2006	<a href="#">Launch</a>

- This is should now be your view. Here you can view your dependent's lab results.



[Home](#)  
[Personal Details](#)  
[Appointments](#)  
[Lab Results](#)  
[Exit Dependent Mode](#)  
[Log Out](#)

## Home for James Fox

Logged in as: **Fox, Jane**  
You last logged in: 8/27/2021 3:39 PM [Log Out](#)

SHIELD Illinois  
COVID-19 Testing Portal

[Schedule, View or Cancel an Appointment](#)

[View My Lab Results](#)

Use this portal to review lab results and view, cancel, schedule appointments.  
[Version: 12.11.5416]

\*\*\* To add additional dependents

- Click on ....
  - Exit Dependent Mode
  - Change Dependent
  - Dependents
  - Add New Dependent
- Repeat instruction above at “Step 2” to add additional dependent(s).