

JOLIET WEST
Applied Life Department

Requirements for Extended Absences

- If a student has been absent for 5 or more consecutive days, he or she has the opportunity to make up participation points by completing written work.
- For each week (5-day period) the student is absent, he/she may complete 1 (one) item, from the list below, to earn “participation” points. This is equivalent to 25 points/week.
 - Research paper on an approved topic. (3 pages) or
 - Research poster on an approved topic.
- The assignment must meet the following specifications:
 - The topic must be related to a health or fitness (see reverse side);
 - References may include magazines, books, newspapers and the Internet;
 - Include a bibliography at the bottom of the last page or on poster;
- If the student elects to type the paper, the document will be 3 pages in length, using a 12-point font and double-spaced (Does not include a title page.) OR 4-5 handwritten pages.
- The assignment will be completed and turned in on the date indicated below. Late work will not be accepted.
- If you have questions, please ask your teacher FIRST.
- Students are expected to use proper grammar, spelling and punctuation. Plagiarism is prohibited.
- These guidelines have been established in accordance with the Joliet West Student Handbook.
- For absences not specified above, please see your teacher regarding making-up work.

Student _____ Period _____ Due Date _____

Teacher _____ E-mail _____

